Midlands Highway Alliance Plus PSP 4 Process 3 - Flow Chart





Process Owner Suppliers Implementation Owner MHA+ Implementation Owner Framework Community Board Suppliers Framework Manager MHA+ PSP 4 Framework Manager Objective: To ensure the fast, efficient and effective commissioning of Lot 2 Professional Staff & Secondments Click <u>here</u> to link to the Activity Notes for Process 3 Click to link to contracts, Client **Suppliers Secondment Manager** CD - Framework Information (Scope of Services and Contractual Arrangements) Identify Secondment Need **S** - Table of Authorities MHA+ Contacts Login to ISP Inform your MHA+ to access Lead Representative CD - Selection Procedure Hold point: Choose Lot 2 (F1 Annexe B) Selection Procedure **CD** - Person Specifications (F1 Annexe A) Direct Award view client choice award forms S - Client selection Mini Competition procedures Login to ISP to access S - Table of Supplier Supply Job Submit CVs with Contacts Only accessible from Go to Activity 8 proposed Band and Description and Scope of Works Rate. Assess IR35 **CD** - Quotation Procedure (F1 Annexe C) **CD** - Contract Flow Chart **Hold point:** Agree Cost (F1 Annexe D) and Programme YES F P2 - Staff Change Band Approval Checklist Notify Cancellation of Sign Contract for Order **Process** F21 - Request for Lot 2 Mini Competition template Secondment Start Submit completed work and complete 360° Project Feedback Questionnaire

F - Forms **P** - Process

S - Supporting Documents **CD** - Contract Documents